



# RVG Educational Foundation

57, Lallubhai Shamaldas Marg, Andheri (West), Mumbai - 400 058

Mob.: +91 8655752551 / 8655752552

Email : admin@rvgef.org • Website : www.rvgef.org

## Trustees

Sushil Gadia  
Rajendra Barwale  
Ramakant Tibrewala  
Ramprakash Bubna  
Vinod Deora  
Suresh Pansari  
Sajan Dokania  
Lalchand Choudhary  
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Krishna Kumar Choudhary  
Rajendra Dalmia  
Yogendra Rajpuria  
Sunil Goyal  
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Kamal Agrawal

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## Joint Secretaries

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Jaikumar Gupta  
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Sanjay Dokania  
Sangeet Modi  
Vinod Gadia  
Gaurishankar Jhalani  
Sanjay Gupta  
Pradeep Pansari  
Ashok Tulsian  
Vikas Goel  
Vinod Gupta

## Nominated Members

Ajay Kumar Rungta  
Sunil Kumar Kabra  
Nikhil Rajpuria  
Ajay Singhania

RVG/2026-27/NEWADM/May-01

30<sup>th</sup> March 2026

## Notice for New Admission May 2026 – December 2026

Applications are hereby invited for new admission at RVG Educational Foundation for the period of May 2026 – December 2026.

### A) ELIGIBILITY

Applicants must fulfil all of the following criteria:

1. Must have cleared both groups of the IPC (Intermediate) Examination conducted by ICAI.
2. Must be currently pursuing Articleship under a Registered Chartered Accountant firm based in the Mumbai region.  
*or*  
Must be starting Articleship at a Registered CA firm in Mumbai by the time of hostel admission.
3. Must be available for stay and Articleship at Mumbai during the applied period (May 2026 – December 2026).

### B) ADMISSION GUIDELINES

1. **Admission Discretion**  
Admission is solely at the discretion of the RVG Management. The management reserves the absolute right to accept or reject any application, at any stage, without assigning any reason. No inquiries regarding rejected applications will be entertained.
2. **Application Categories**
  - Applicants may apply under only one category: either General or Donor.
  - Submitting under both categories is not allowed and may result in disqualification.
  - Students are strictly advised not to approach any RVG staff member for arranging donor or recommendation letters.
  - Donor or recommendation letters may be issued only at the discretion of the concerned individual, and subject to seat availability.
  - Submission of Donor/Recommendation letter does not guarantee admission.
3. **Hostel Allotment**  
Admission may be granted in any of the RVG Hostels based on seat availability. While preferences may be noted, specific hostel allotment cannot be assured.
4. **Admission Period**  
Though the admission term is intended for eight months (May 2026 – December 2026), the final duration of stay and hostel allotment will be determined based on availability of seats.  
These details will be communicated at the time of declaring the admission list.

Madanlal Rajpuria Vidyarthi Griha

Agrawal Oswal Chhatrawas

Vijay Shrigopal Khetan Girls Hostel

Premlata Ramesh Chandra Sharma RVG Girls Hostel



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## C) ADMISSION PROCESS – STEP BY STEP

### a) Online Application Process

#### 1. Application Window:

- **Opens:** Wednesday, 1<sup>st</sup> April 2026 at 11:00 AM
- **Closes:** Sunday, 12<sup>th</sup> April 2026 at 5:00 PM

#### 2. Online Portal Access:

Visit [www.rvgef.org](http://www.rvgef.org) → Admission Process → Application for New Admission

#### 3. Instructions Before Filling Form:

- Read all guidelines and FAQs.
- Prepare scanned copies of required documents in the correct format and size.

#### 4. Form Filling & Uploading Documents:

- Fill in all mandatory fields carefully.
- Upload recent passport-size photograph, signature, and scanned documents as per the list provided.
- Ensure all entries are accurate and verifiable.

#### 5. Error Rectification (if any):

- After submission, the system will highlight any discrepancies or missing documents.
- Make necessary corrections immediately and **resubmit**.

#### 6. Single Application Policy:

- Multiple entries using different email IDs are not permitted.

#### 7. Acknowledgement:

- On final submission, a PDF copy of your form will be generated after **Validated by ADMIN**
- You will also receive an email confirmation.

#### 8. Payment of Application Fee:

- Pay ₹590/- online at the time of submission.
- Mention your Full Name and Purpose (e.g., "Admission Form Fee") in the payment remarks.
- The fee is non-refundable, regardless of outcome.

### b) Hard Copy Submission at Office

After submitting the online application, you must send the **physical set of required documents** between **2<sup>nd</sup> April to 15<sup>th</sup> April 2026**, either:

1. In person (10:00 AM to 6:00 PM, Monday–Sunday), or
2. By courier/post to the address below:

### RVG Educational Foundation

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Andheri (West), Mumbai – 400058.

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Agrawal Oswal Chhatrawas

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## D) DOCUMENT CHECKLIST

### a) Hard Copies (Physical Submission)

1. Printed copy of Application Form (PDF)
2. Applicant's Address Proof (Aadhaar / Passport / Driving License)
3. Date of Birth Proof (Aadhaar / Birth Certificate / School Leaving Certificate)
4. Original Local Guardian (LG) Letter with LG's PAN & Aadhaar copies
5. Original CA Firm Confirmation Letter (Prescribed Format)
6. Original Donor Letter (if applicable)
7. Original Medical Fitness Certificate (Recent)
8. Passing Certificate or Marksheet of both groups of IPC
9. Letter of Recommendation (if not already signed on form)
10. Student Health Declaration & Undertaking Form

### b) Soft Copies (To be Uploaded Online)

1. Passport-size photograph & scanned signature (JPG format)
2. CA firm confirmation, appointment letter or Interview schedule email (PDF)
3. Forms 102 & 103 (ICAI acknowledged copies)
4. Form 109/104 (if Articleship transfer applicable)
5. Staff loan/Secondment letter (if applicable)
6. Blood Group Certificate
7. Donor Letter (if applicable)
8. Local Guardian Declaration with photograph and ID proof
9. IPC mark sheets (Both Group Passed)
10. Medical Certificate (Recent)
11. Student Health Declaration & Undertaking Form

## E) FEE STRUCTURE

Payable only after confirmation of admission.

Particulars	Madanlal Rajpuria Vidyarthi Griha	Agarwal Oswal Chhatrawas	Vijay Shrigopal Khetan Girls Hostel	Premlata Ramesh Chandra Sharma Girls Hostel
Security Deposit (Refundable)	20,000/-	20,000/-	20,000/-	20,000/-
Hostel Term Fee 01.05.2026 to 31.12.2026 (245 days)	68,000/-	76,000/-	52,000/-	76,000/-
Administrative & Facility Charges*	21,000/-	21,000/-	21,000/-	21,000/-
Associate Membership Fees of RVG Alumni	5,000/-	5,000/-	5,000/-	5,000/-
<b>Total Part Fees</b>	<b>₹ 1,14,000/-</b>	<b>₹ 1,22,000/-</b>	<b>₹ 98,000/-</b>	<b>₹ 1,22,000/-</b>

1. \*This is a one-time charge payable by the student, applicable from the commencement of the hostel stay until the date of vacating the hostel.

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## Includes

- Admission Processing Charges
- Mediclaim Premium
- RVG Events
- Training & Development Course (s)
- Campus Facility Charges

- Note:** The payment of fees should be done online in favour of "RVG Educational Foundation" through Payment Gateway. Link will be available on your student portal & also shared over email.

## F) ADMISSION PROCESS – IMPORTANT NOTES

- Submission of form does **not guarantee admission**.
- All eligible applicants will be called for an **interview**.
- Post-interview, qualified candidates will be **provisionally selected** and asked to pay fees.
- Final admission is confirmed only **after fee payment and document verification**.
- Room allotment** will be based strictly on **seat availability**. Specific hostel requests may be considered but **not assured**.
- If the required documents are not submitted in time or are found incorrect, **admission may be cancelled**.

## CONTACT DETAILS

For queries or support, contact:

+91-8655752551 / +91-8655752552

Email: admission@rvgef.org

**By applying, you agree to comply with all rules, regulations & policies of RVG Educational Foundation.**

For RVG Educational Foundation,

  
Administrator



Madanlal Rajpuria Vidyarthi Griha

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